

Application Type
(check one)

☐ CPSS

☐ Person with 5 yrs. experience

☐ Person with 2 yrs. experience

☐ VDH employee

Name (Last, first, middle):	Date of Application:
Home Address: (must include a street address)	Business Address
Phone (home):	Phone (work):
Email address:	Other:
Fax:	Mobile:
Drivers License Number: _____	Date of Birth:
Are you a Virginia Certified Professional Soil Scientist? Yes ____ No ____	(CPSS only) CPSS registration number: _____ Please attach a copy of your CPSS registration.
(All applicants) How many years experience do you have evaluating site and soil conditions for onsite sewage systems in Virginia? ____ years	(CPSS only) Have you attached two site evaluations that comply with the requirements described in GMP #99? Yes ____ No ____
(All applicants) Have you attached three letters of reference that comply with the requirements of GMP #99? Yes ____ No ____	(CPSS only) Have you attached two system designs that comply with the requirements of GMP #99? Yes ____ No ____

Signed _____ Date _____

Please enclose a check for the application fee of \$100 (made payable to the Commonwealth of Virginia)

Department Use: AOSE Test results: Written _____ Field _____
AOSE Training completed _____

Instruction and Information Sheet **For the AOSE Application**

Dear applicant:

In accordance with § 32.1-164 of the *Code of Virginia*, the Department's policy GMP #99, and *Emergency Regulations for Authorized Onsite Soil Evaluators (Emergency AOSE Regulations)* 12 VAC 5-615-10 et seq., this application must be completed and submitted with the requested supporting documentation and an application fee of \$100 (checks only, made payable to the Commonwealth of Virginia) in order to be considered as an Authorized Onsite Soil Evaluator. If a question is not applicable, mark "N/A". All blocks must be completed. Please type your responses.

After your application is reviewed, you will be notified of the testing procedure, schedule, and testing location. One must pass the written test prior to taking the field test. VDH training courses require registration 60 days prior to training classes. According to the *Emergency Regulations*, at least one of the following criteria must be satisfied in order to become an AOSE:

Part I, Article 1 - AOSE Certification Requirements

1. **CPSS** - same requirements as in GMP #99 (attached): Hold valid CPSS license; demonstrates knowledge, skills, abilities to conduct onsite soil evaluations and designs; demonstrates that he or she has spent at least 2 of the last 5 years doing site and soil evaluations in Va.
2. **Person with 5 years experience** - demonstrates minimum of 5 years experience by submitting three letters of professional reference (form attached) with their application and by successfully completing a written and field test.
3. **VDH employee** - person currently employed by Department as an EHSS and has successfully completed all required training and testing since 1992 in the onsite wastewater program. One reference must be your immediate supervisor attesting to the fact and establishing the date when required training was completed.
4. **Person with 2 years experience** - demonstrates minimum of 2 years experience by submitting three letters of professional reference (form attached) with their application and by successfully completing a written and field test; also must successfully complete a VDH approved training course similar to one used for VDH staff.

Should you have any questions regarding the application process, please call either Duke Price, (804) 371-0780 or Dwayne Roadcap, (804) 786-7281.